



**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
CHEYENNE CREEK METROPOLITAN PARK & WATER DISTRICT
HELD DECEMBER 4, 2024 AT 4:00 PM**

Pursuant to posted notice, the special meeting of the Board of Directors (the “Board”) of the Cheyenne Creek Metropolitan Park and Water District (the “District”) was held on Wednesday, December 4, 2024, at 4:00 PM, at 614 N. Tejon St., Colorado Springs, Colorado 80903, and via electronic means and telephone conference call.

Attendance:

In attendance were Directors:

Matt Grage, President, (Excused)
Val Schoenherr, Secretary/Treasurer
Gordon Loux, Director
Debbie Van Ness, Director
Roger Peyton, Director (Excused)

Also in attendance were:

Sue Gonzales, WSDM
Rebecca Harris, WSDM
Brenda Juarez, WSDM

1. Call to Order: Director Schoenherr called the meeting to order at 4:01 p.m.
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: Director Schoener confirmed that a quorum was present. No disclosures were made.
3. Approval of Agenda: The Board approved the Agenda as presented by Ms. Harris. After review, Director Van Ness moved to approve the Agenda, seconded by Director Loux. Motion passed unanimously.
4. Review and Consider Approval of Board Meeting Minutes from November 29, 2023: After review, Director Van Ness moved to approve the November 29, 2023 Minutes; seconded by Director Loux. Motion passed unanimously.
5. Conduct Public Hearing on 2024 Budget Amendment and 2025 Budget Adoption: Director Schoener moved to open the public hearing at 4:09 p.m., seconded by Director Van Ness. Motion passed unanimously. After no public comment, Director Van Ness moved to close the public hearing at 4:09 p.m., seconded by Director Schoener.
 - a. Review and Consider a Resolution to adopt the 2024 Budget Amendment and 2025 Budget: Ms. Harris did not advise of an amendment for the 2024 Budget. Ms. Harris presented the 2025 Budget. The Board directed Ms. Harris to cut the board meeting expense in the 2025 budget. After review, Director Schoenherr moved to approve the 2025 budget as amended; seconded by Director Van Ness. Motion passed unanimously

6. Legal Matters:

- a. Discuss 2025 Meeting Dates: The Board scheduled the 2025 Board Meetings for 2nd Wednesday in May of 2025 and the 2nd Wednesday in November.
- b. Review and consider approval of WSDM Engagement letter: Ms. Harris presented the WSDM engagement letter and advised there were no changes in the fee. After review, Director Schoenherr moved to approve the WSDM Engagement letter; seconded by Director Van Ness. Motion passed unanimously.
- c. Review and consider Resolution Calling the May 6, 2025 Election: Ms. Harris advised there are two seats on the Board that are up for election and that the Resolution lists WSDM as the elected DEO. Ms. Harris also noted that if there are no qualified nominees, the election may be cancelled. Ms. Harris also outlined the guidelines for the nomination and election process. After review, Director Schoenherr moved to adopt the Resolution Calling the May 6, 2025 Election as amended, seconded by Director Loux. Motion passed unanimously.
- d. Review and consider Resolution to apply for 2024 Audit Exemption: Ms. Harris presented the resolution to apply for 2024 audit exemption since the District is below the revenue threshold. After review, Director Schoenherr moved to adopt the Resolution to apply for 2024 Audit Exemption; seconded by Director Loux. Motion passed unanimously.

7. Public Comment: There was no public comment.

8. Other Business: Director Schoenherr advised she needs to rescind her role as the Board treasurer due to conflict of interest. After discussion, Director Lous moved to change Director Schoenherr's position from Treasurer to Secretary, seconded by Director Van Ness. Motion passed unanimously.

9. Adjourn: There being no further business to come before the Board at this time, the Board unanimously adjourned the meeting at 4:40 p.m.

Respectfully Submitted,
WSDM District Managers

Rebecca Harris

By: Recording Secretary